

**LOCATION** AV System

**To connect via iPhone:**

* Connect to NIKKI wifi
	+ PW: Presenter
* Swipe up for “screen mirroring”
* Select the NIKKI option and screen mirroring begins automatically.
* To stop, click “stop mirroring” at the bottom (you may need to swipe up again to access the screen mirroring options again).

*\*\*Note: by beginning to mirror the screen, you* ***will kick off*** *whomever is currently connected*



HDMI cord

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**To connect via laptop:**

Display options

* **Staff** use HDMI cord to plug directly into projector
* Press the Window Key + P to get presentation display options
	+ **PC screen only**- projector remains blank, computer displays
	+ **Duplicate-** projector and computer screen are the same
	+ **Extend-** Projector is like a second screen- you can drag windows to this second screen, your computer screen will not be displayed
	+ **Second screen only-** computer screen is black and projector screen displays
* **Guests** use the NIKKI wifi
	+ Press Window Key + P
	+ Connect to Wireless display
	+ Select the NIKKI option

*\*\*Hint: to make black bar go away, click thumb tack to remove*

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| Volume | Sound is controlled by laptop or phone, not projector. |
| Microphone | Portable Mic is to be worn on the shirt, not at the throat * Batteries are rechargeable; after use, place back on charging dock
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| Popcorn | To see videos of how to cast, go to [atlona.com/casting](https://atlona.com/casting/) |