



Livingston Parish Public Schools

Excellence in Education!

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September 11, 2019

TO: Members of the Cost Saving Initiative Committee
(Ms. Jan Benton, Mr. Jeff Cox, Mr. Devin Gregoire)

FROM: MS. KELLEE DICKERSON, CHAIRPERSON

RE: MEETING DATE – SEPTEMBER 17, 2019

There will be a meeting of the Cost Saving Initiative Committee in the School Board Office Conference Room on **Tuesday, September 17, 2019, at 3:00 PM** for discussion and action on the following:

- A. Discussion and review of invoice and purchase order content and procedures
- B. Discussion and action on using in-house media relations services as provided through the CTE program

KD/AM/rg

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Debra Sawyer of the LPPS Special Education office at (225) 686-4248. Notification 48 hours prior to the meeting will enable the LPPS to make reasonable arrangements to ensure accessibility to this meeting.