LPPS Acceptable Use Guidelines

In our continued efforts to comply with the **C**hildren's **I**nternet **P**rotection **A**ct, Livingston Parish Public Schools has adopted and will enforce policies and procedures to protect our students. The policies: IFBGA Computer Access and Use and JCDAF - Bullying, Cyber bullying, Intimidation along with other district policies are available to the public at the school or district administrative office.

Acceptable use of the internet and other network resources include but not limited to:

A. No access by minors of inappropriate matter
B. No use of outside electronic mail, chat rooms, and any other forms of direct communication by students
C. No inappropriate online behavior including cyber-bullying
D. No revealing personal information.
E. No illegal activities such as:
   a. Hacking, Vandalism and unauthorized access.
   b. Password abuse
   c. Inappropriate Language
   d. Trespassing in others' folders
   e. Damaging computers or networks
   f. Disabling or modifying LPPS security settings in order to bypass filtering/monitoring to gain unauthorized access to sites or files
   g. Violating Copyright laws
   h. Interacting with other individuals on social networking sites and in chat rooms.
   i. Spreading viruses
   j. Using the network for commercial ,illegal or violent purposes

Penalties:

A. Any user violating these provisions, applicable state and federal laws, and district rules shall be subject to loss of network privileges and any other system disciplinary options, including criminal prosecution.

Procedures that have been adopted to enforce the policies include:

A. Principals will discuss CIPA and Acceptable Use with the staff to explain their responsibilities. Teachers sign a form with the items discussed and their responsibilities listed.
B. Teachers will disseminate the information to students. As documentation of discussion, students in grades 3 and above must sign a statement that they have been informed of and understand their responsibilities as network users. This form also contains a list of items discussed.
C. LPPS also maintains a robust software platform that filters inappropriate material and blocks its access for all users. This software scans emails and internet sites for key words and identifiers. The district reviews filtering reports and internet use regularly to insure protection for students and appropriate use by staff.
D. All photos of students on school websites will be unidentified unless a permission form has been completed.
E. It is the responsibility of the parent go to the school in person and sign a form if you want to:
   a. Deny your student access to the internet.
   b. Deny permission for your student's work to be published on classroom web sites.
   c. Deny permission for your student's unidentified photos to be published on classroom web sites.